



Literacy Genesee/Orleans

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TOLL FREE : 1-866-LITGEN4

1-866-548-4364

VOLUNTEER INTAKE

Date: _____

Last Name: _____

First Name: _____

Address: _____

Phone: (H) _____ (W) _____

City/State/Zip: _____

E-mail: _____

Is it ok to phone and/or send mail to your home: Y____ N____

Is it ok to phone and/or send mail to your place of business? Y____ N____

The information requested will be used for statistical purposes only.

Gender: M____ F____ Date of Birth: __/__/__ Ethnic Group: _____ Marital Status: _____

Employment

Full Time _____
Part Time _____
Unemployed _____
Disabled _____
Retired _____
Seeking _____
Not Seeking _____
Unavailable _____

Occupation

Professional _____
Managerial _____
Clerical _____
Technical _____
Service _____
Agriculture _____
Homemaker _____
Sales _____
Student _____
Other: _____

Referred By

Friend/Family _____
TV/Radio _____
Employer _____
Library _____
Other Agency _____
Literacy Org. _____
Poster _____
Hot Line _____
Sp. Event _____
PR Talk _____
Unavailable _____
Other: _____

Education

H.S. Diploma _____
GED _____
Some _____
College _____
Undergrad. _____
Degree _____
Graduate _____
Degree _____

References (2) Names and Phone Numbers

1.

2.

Interests/Skills

Writing ____ Drawing/Art ____ Public Speaking ____ Research ____ Record Keeping ____
Grant Writing ____ Fund Development ____ Other ____

Applicable Non-Literacy Work/Volunteer Experience

Organization	Position	Duties

The Literacy Genesee/Orleans Workshop Team is interested in your thoughts and ideas and ask that you please complete the following survey:

1. What is your definition of literacy/illiteracy?

2. Have you ever taught anyone on a one-to-one basis, eg. cooking, driving, crafts, etc. If so, what?

3. What are your expectations of this training?

- **NOTE: TRAINEES ARE EXPECTED TO ATTEND ALL WORKSHOPS SESSIONS INCLUDING ORIENTATION.**

Thank you for completing this form. We look forward to your attendance at a soon to be scheduled Orientation. To make sure you receive advance notice of the next workshop, please return this form to:

Literacy Genesee, Inc
301 North St.
Suite #10
Batavia, N Y 14020

Please note that our office is located in the YWCA building if you wish to drop off your Intake Form.